

# BEAUTY THERAPY (30)

## EuroSkills Technical Description

# CONTENTS

WorldSkills Europe, by a resolution of the Competition Development Committee (CDC) and in accordance with the Constitution, the Standing Orders and the Competition Rules, has adopted the following minimum requirements for this skill for the EuroSkills Competition.

**The Technical Description consists of the following:**

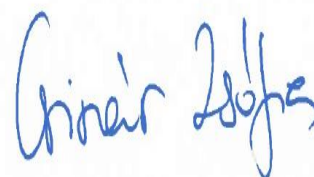
<b>1 INTRODUCTION.....</b>	<b>4</b>
1.1 Name And Description Of The Skill Competition .....	4
1.1.1 <i>The Name Of The Skills Competition Is</i> .....	4
1.1.2 <i>Description Of The Associated Work Role(s) Or Occupation(s)</i> .....	4
1.2 The Content, Relevance And Significance Of This Document .....	4
1.3 Associated Documents.....	5
<b>2 THE STANDARDS SPECIFICATION.....</b>	<b>6</b>
2.1 General Notes Regarding WSSS / WSESS.....	6
2.2 Standards Specification .....	6
<b>3 THE ASSESSMENT APPROACH &amp; PRINCIPLES .....</b>	<b>11</b>
3.1 General Guidance .....	11
<b>4 THE MARKING SCHEME.....</b>	<b>12</b>
4.1 General Guidance .....	12
4.2 Assessment Criteria .....	12
4.3 Sub Criteria .....	13
4.4 Aspects.....	13
4.5 Assessment And Marking By Judgement .....	14
4.6 Assessment And Marking By Measurement .....	14
4.7 Assessment Overview .....	14
4.8 Completion Of Skill Assessment Specification .....	14
4.9 Skill Assessment Procedures.....	15
<b>5 THE TEST PROJECT .....</b>	<b>16</b>
5.1 General Notes .....	16
5.2 Format/ Structure Of The Test Project .....	16
5.3 Test Project Design Requirements .....	16
5.4 Test Project Development.....	19
5.4.1 <i>Who Develops The Test Projects Or Modules</i> .....	19
5.4.2 <i>How And Where Is The Test Projects Or Modules Developed</i> .....	20
5.4.3 <i>When Is The Test Project Developed</i> .....	20
5.5 Test Project Validation .....	20
5.6 Test Project Selection .....	20
5.7 Test Project Circulation .....	21
5.8 Test Project Coordination (Preparation For Competition).....	21
5.9 Test Project Change At The Competition.....	22
5.10 Material Or Manufacturer Specifications .....	22
<b>6 SKILL MANAGEMENT AND COMMUNICATION .....</b>	<b>23</b>
6.1 Discussion Forum.....	23
6.2 Competitor Information.....	23
6.3 Test Projects And Marking Schemes .....	23
6.4 Day-To-Day Management.....	23

<b>7 SKILL SPECIFIC SAFETY REQUIREMENTS.....</b>	<b>24</b>
<b>8 MATERIALS AND EQUIPMENT .....</b>	<b>25</b>
8.1 Infrastrcuture List.....	25
8.2 Materials, Equipment And Tools Supplied By Competitors In Their Toolbox .....	25
8.3 Materials, Equipment And Tools Supplied By Experts.....	25
8.4 Materials And Equipment Prohibited In The Skill Area .....	26
8.5 Proposed Workshop And Workstation .....	26
<b>9 VISITOR AND MEDIA ENGAGEMENT.....</b>	<b>27</b>
<b>10 SUSTAINABILITY.....</b>	<b>28</b>

Effective 06.06.2018



Mr Guillaume Suteau  
Chair - CDC



Ms Szofia Csiszar  
Vice Chair - CDC

© WorldSkills Europe (WSE) reserves all rights in documents developed for or on behalf of WSE, including translation and electronic distribution. This material may be reproduced for non-commercial vocational and educational purposes provided that the WorldSkills Europe logo and copyright notice are left in place.

# 1 INTRODUCTION

## 1.1 NAME AND DESCRIPTION OF THE SKILL COMPETITION

### 1.1.1 THE NAME OF THE SKILLS COMPETITION IS

Beauty Therapy

### 1.1.2 DESCRIPTION OF THE ASSOCIATED WORK ROLE(S) OR OCCUPATION(S)

A beauty therapist generally works in the commercial sector, offering specialist services, treatments and advice for the skin, body care, massage and make-up of individual clients. There is a direct relationship between the nature and quality of the service required, and the payment made by the client. Therefore the beauty therapist has a continuing responsibility to work professionally and interactively with the client in order to give satisfaction and thus maintain and grow the business. Beauty therapy is closely associated with other parts of the service sector, such as hairdressing, fashion, media and with the many products and services that support it, normally for commercial purposes.

Beauty therapy also has an important therapeutic role in supporting individual's self-esteem and confidence. It also helps to ameliorate the effects of illness, and can aid recovery.

The beauty therapist works in diverse environments, including large or small salons within leisure and health related organisations. The specialist services and treatments offered by the beauty therapist relate to the: face, body, feet, hands and nails. The beauty therapist may specialise, for example in manicure or pedicure. Irrespective of this, work organisation and management, professional attitude, client care and relationships are the universal attributes of the outstanding beauty therapist.

The beauty therapist works in a 1:1 relationship with clients and can be part of a wider team. Whatever the structure of the work, the trained and experienced beauty therapist takes on a high level of personal responsibility and autonomy. From safeguarding the health and wellbeing of the client through scrupulous attention to safe working, to achieving exceptional make-up effects for special occasions, every treatment matters and mistakes are largely irreversible.

With the growing worldwide demand for beauty therapy services and associated products, and the international mobility of people, the beauty therapist faces rapidly expanding opportunities and challenges. For the talented beauty therapist there are many commercial and international opportunities; however, these carry with them the need to understand and work with diverse cultures and trends. The diversity of skills associated with beauty therapy is therefore likely to expand.

## 1.2 THE CONTENT, RELEVANCE AND SIGNIFICANCE OF THIS DOCUMENT

This document incorporates a Role Description and Standards Specification which follow the principles and some or all of the content of the WorldSkills Standards Specifications. In doing so WSE acknowledges WorldSkills International's (WSI's) copyright. WSE also acknowledges WSI's intellectual property rights regarding the assessment principles, methods and procedures that govern the competition.

Every Expert and Competitor must know and understand this Technical Description.

In the event of any conflict within the different languages of the Technical Descriptions, the English version takes precedence.

## 1.3 ASSOCIATED DOCUMENTS

Since this Technical Description contains only skill-specific information it must be used in association with the following:

- WSE – Competition Rules
- WSI – WorldSkills Standard Specification framework
- WSE – WorldSkills Europe Assessment Strategy
- WSE – Online resources as referenced in this document
- Host Country – Health and Safety regulations

## 2 THE STANDARDS SPECIFICATION

### 2.1 GENERAL NOTES REGARDING WSSS / WSESS

Where appropriate WSE has utilised some or all of the WorldSkills International Standards Specifications (WSSS) for those skills competitions that naturally align between the two international Competitions. Where the skill is exclusive to the EuroSkills Competition, WorldSkills Europe has developed its own Standards Specification (WSESS) using the same principles and framework to that used for the development of the WSSS. For the purposes of this document the use of the words “Standards Specification” will refer to both WSSS and WSESS.

The Standards Specification specifies the knowledge, understanding and specific skills that underpin international best practice in technical and vocational performance. It should reflect a shared global understanding of what the associated work role(s) or occupation(s) represent for industry and business. ([www.worldskills.org/WSSS](http://www.worldskills.org/WSSS)) (TBA for WorldSkills Europe) Helpfully, for the global consultation on the WSSS in 2014, around 50 per cent of responses came from European industry and business.

Each skill competition is intended to reflect international best practice as described by the Standards Specification, and to the extent that it is able to. The Standards Specification is therefore a guide to the required training and preparation for the skill competition.

In the skill competition the assessment of knowledge and understanding will take place through the assessment of performance. There will not be separate tests of knowledge and understanding.

The Standards Specification is divided into distinct sections with headings and reference numbers added.

Each section is assigned a percentage of the total marks to indicate its relative importance within the Standards Specification. The sum of all the percentage marks is 100.

The Marking Scheme and Test Project will assess only those skills that are set out in the Standards Specification. They will reflect the Standards Specification as comprehensively as possible within the constraints of the skill competition.

The Marking Scheme and Test Project will follow the allocation of marks within the Standards Specification to the extent practically possible. A variation of five percent is allowed, provided that this does not distort the weightings assigned by the Standards Specification.

### 2.2 STANDARDS SPECIFICATION

SECTION		RELATIVE IMPORTANCE %
1	<b>Work organization and self-management</b>	8
	<b>The individual needs to know and understand:</b> <ul style="list-style-type: none"> <li>health, safety and hygiene legislation, rules and regulations as they apply to the Beauty Therapy industry</li> <li>the range and purposes of tools, equipment and electrical instruments used for each of the various beauty treatments and how to use, maintain and store them safely and securely</li> <li>the purposes, uses, care and potential risks associated with products, cosmetics and their ingredients</li> <li>the importance of always following manufacturers' instructions</li> </ul>	

	<ul style="list-style-type: none"> <li>the professional ethics when dealing with referrals from medical specialists</li> <li>the principles of ergonomics</li> <li>the time required for each beauty therapy treatment</li> <li>how a business works including the role of targets</li> <li>the role of the individual in maintaining a successful business</li> <li>the value of managing own continuing professional development</li> <li>The individual must prepare and organize the workstation for the different assignments and is responsible for the time management of each assignment</li> </ul>	
	<p><b>The individual shall be able to:</b></p> <ul style="list-style-type: none"> <li>prepare treatment area according to health, safety and hygiene requirements</li> <li>set up equipment and prepare tools and materials to support</li> <li>smooth and effective services and in compliance with manufacturers' instructions</li> <li>prepare treatment area to promote maximum efficiency</li> <li>create an inviting and relaxing ambience to provide client safety and comfort</li> <li>clean and tidy workstation after completion of treatment</li> <li>recommend and advise on products</li> <li>provide after care</li> <li>keep up-to-date with industry trends and fashions</li> <li>must be able to perform the work assigned to her according to the time schedule given to them</li> </ul>	
<b>2</b>	<b>Professional demeanour</b>	<b>6</b>
	<p><b>The individual needs to know and understand:</b></p> <ul style="list-style-type: none"> <li>how professional demeanour and presentation is essential for building positive client and colleague relationships</li> <li>the significance of self-management and presentation for the comfort and reassurance of the client</li> <li>the importance of posture in creating a professional image</li> </ul>	
	<p><b>The individual shall be able to:</b></p> <ul style="list-style-type: none"> <li>demonstrate excellent client and colleague relationships</li> <li>practice a professional image and manner with regard to uniforms, personal grooming and interpersonal skills</li> <li>demonstrate respect for colleagues and clients</li> <li>manage own stress effectively</li> <li>maintain a balanced life-style with regular exercise</li> </ul>	
<b>3</b>	<b>Client care and relationships</b>	<b>6</b>
	<p><b>The individual needs to know and understand:</b></p> <ul style="list-style-type: none"> <li>the requirement to keep records relating to clients, products and other relevant matters</li> <li>data protection requirements</li> <li>the importance of client comfort, modesty and discretion</li> <li>the relationship between client expectations and meeting their needs</li> </ul>	

	<ul style="list-style-type: none"> <li>• professional procedures when working with referrals from medical</li> <li>• the significance of listening carefully to the client and questioning closely to aid analysis and accurate interpretation of client wishes</li> <li>• contra-indications and the reasons why a beauty therapist would not undertake a treatment</li> <li>• contra-actions which can occur during a treatment and how they should be managed</li> <li>• appropriate forms and styles for communicating with clients of different cultures, ages, expectations and preferences</li> <li>• the need to review the client holistically to ensure the correct treatment plan is designed</li> <li>• the importance of 'attention to detail' in all areas</li> <li>• the basis of effective and sustained client relationships</li> <li>• nutritional science, the importance of exercise, skin conditions and hygiene</li> <li>• the common types of problem which can occur and how to resolve independently</li> </ul>	
	<p><b>The individual shall be able to:</b></p> <ul style="list-style-type: none"> <li>• provide client services in a professional, safe and hygienic manner</li> <li>• meet, greet and settle clients in a professional and welcoming manner</li> <li>• provide the client with a relaxing and memorable service which meets their managed expectations</li> <li>• accurately read and interpret body language</li> <li>• respect cultural differences and adapt to client needs</li> <li>• protect and maintain client dignity</li> <li>• undertake a visual and manual examination</li> <li>• recognise contra indications during the consultation and respond to them</li> <li>• clarify the client's expectations and requirements during the consultation</li> <li>• provide advice on colours, style, products and how to care for skin and body</li> <li>• provide advice on all treatments</li> <li>• maintain positive contact with the client throughout the treatment</li> <li>• identify any contra actions during treatments and respond to them appropriately</li> <li>• seek feedback from the client before concluding the treatments</li> <li>• recognise and understand problems swiftly and follow a self-managed process for resolving</li> <li>• ensure a positive departure</li> </ul>	
<b>4</b>	<b>Temporary hair removal</b>	<b>10</b>
	<p><b>The individual needs to know and understand:</b></p> <ul style="list-style-type: none"> <li>• hair and skin type and structure</li> <li>• skin and hair condition</li> <li>• products and equipment required to undertake waxing/sugaring/tweezers procedures</li> </ul>	



	<ul style="list-style-type: none"> <li>the importance of practicing correct hygienic procedures when dealing with blood and bodily fluid</li> </ul>	
	<p><b>The individual shall be able to:</b></p> <ul style="list-style-type: none"> <li>prepare and test the wax/sugar to hygiene specification</li> <li>accurately assess client's hair/skin type and tolerance levels</li> <li>test the wax/sugar temperature before the wax service</li> <li>apply and remove wax/sugar, using soothing product, according to the client's needs and following health and safety guidelines</li> <li>carry out hot and warm strip waxing/sugaring techniques on a variety of areas</li> <li>apply and remove wax/sugar with minimum trauma to the skin</li> <li>deal with any blood and bodily fluids safely and hygienically to eliminate infection to others</li> <li>apply tweezers to shape and define eyebrows</li> </ul>	
<b>5</b>	<b>Face</b>	<b>30</b>
	<p><b>The individual needs to know and understand:</b></p> <ul style="list-style-type: none"> <li>the methods of client and station preparation for Advanced Facial Treatment</li> <li>the importance of following safety procedures in using and maintaining electrical instruments</li> <li>different skin conditions and how they should be treated</li> <li>the problems related to the use of chemicals near the eyes</li> <li>the different types and colours of make-up products needed to achieve a desired outcome</li> <li>the importance of being able to solve problems independently</li> </ul>	
	<p><b>The individual shall be able to:</b></p> <ul style="list-style-type: none"> <li>provide client services in a professional, safe and hygienic manner</li> <li>identify the correct method of client preparation for the facial treatment taking into consideration client comfort and modesty</li> <li>the methods of client and area preparation for Advanced Facial Treatment</li> <li>carry out full facial skin analysis</li> <li>choose products for each skin type and client's needs</li> <li>complete full facial treatments including the use of specialist skin care products and electrical equipment to meet the needs of the client</li> <li>carry out eyebrow and eyelash treatments to meet client's requirements</li> <li>apply make-up for a range of occasions including fantasy styles</li> <li>offer after-care advice</li> </ul>	
<b>6</b>	<b>Body</b>	<b>25</b>
	<p><b>The individual needs to know and understand:</b></p> <ul style="list-style-type: none"> <li>the methods of client and station preparation for Body Treatment</li> <li>anatomy and physiology of the body systems</li> </ul>	

	<ul style="list-style-type: none"> <li>• body types, muscle tone, skin structure and related medical conditions</li> <li>• the importance of following safety procedures in using and maintaining electrical instruments</li> <li>• the range of body massage treatments</li> <li>• the range of mechanical massage techniques</li> <li>• cultural differences and requirements</li> <li>• the nature, purpose and use of essential oils</li> </ul>	
	<p><b>The individual shall be able to:</b></p> <ul style="list-style-type: none"> <li>• develop a Body Treatment plan to meet the identified needs of the client</li> <li>• identify the correct method of client preparation for the Body Treatment taking into consideration client comfort and modesty</li> <li>• select the correct product for the client's needs</li> <li>• select, apply and remove body scrub product based on client's needs</li> <li>• select, apply and remove body wrap product based on client's needs</li> <li>• perform massage with appropriate rhythm, speed, pressure and range of movements</li> <li>• use a range of mechanical treatments</li> <li>• use a range of aromatherapy oils and blend a synergistic blend for individual clients requirements</li> </ul>	
<b>7</b>	<b>Feet, hands and nails</b>	<b>15</b>
	<p><b>The individual needs to know and understand:</b></p> <ul style="list-style-type: none"> <li>• nail and skin infections and problems – hands and feet</li> <li>• manicure and pedicure procedures and treatments</li> <li>• maintenance and repair of natural and artificial nails</li> <li>• artificial nail applications</li> <li>• new nail vogues and styles</li> </ul>	
	<p><b>The individual shall be able to:</b></p> <ul style="list-style-type: none"> <li>• prepare area for nail treatments with appropriate products and ergonomic design</li> <li>• carry out spa manicure and pedicure treatments using a full range of treatments and products to meet client 'needs</li> <li>• carry out treatments to include, exfoliation, cuticle, massage, mask and varnish application</li> <li>• apply a range of nail art designs</li> <li>• apply Gel Polish cured by the Blue UV curing light</li> <li>• apply artificial nail tips</li> </ul>	
	<b>Total</b>	<b>100%</b>

## 3 THE ASSESSMENT APPROACH & PRINCIPLES

### 3.1 GENERAL GUIDANCE

**Note: this Section and Section 4 summarize a great deal of new information and guidance regarding assessment. Please refer to the Competition Rules for greater detail.**

The Competition Development Committee (CDC) establishes the principles and techniques to which assessment at the EuroSkills Competition must conform.

Expert assessment practice lies at the heart of the EuroSkills Competition. For this reason it is the subject of continuing professional development and scrutiny. The growth of expertise in assessment will inform the future use and direction of the main assessment instruments used by the EuroSkills Competition: the Marking Scheme, Test Project, and Competition Information System (CIS).

Assessment at the EuroSkills Competition falls into two broad types: measurement and judgement. Where the earlier terms “objective” and “subjective” still occur, these must be understood to mean measurement and judgement for all procedural and practical purposes. All assessment will be governed by explicit benchmarks, referenced to best practice in industry and business.

The Marking Scheme must include these benchmarks and follow the weightings within the Standards Specification. The Test Project is the assessment vehicle for the skill competition, and also follows the Standards Specification. The CIS enables the timely and accurate recording of marks, and has expanding supportive capacity.

The Marking Scheme, in outline, will lead the process of Test Project design. After this, the Marking Scheme and Test Project will be designed and developed through an iterative process, to ensure that both together optimize their relationship with the Technical Description and the principles for assessment as set out in the WSE Assessment Strategy. They will be agreed by the Experts and submitted to WSE for approval together, in order to demonstrate their quality and conformity with the Standard Specification.

Prior to submission for approval to WSE, the Marking Scheme and Test Project will be reviewed by the WSE Skill Advisors in order to benefit from the capabilities of the CIS.

## 4 THE MARKING SCHEME

### 4.1 GENERAL GUIDANCE

This Section describes the role and place of the Marking Scheme, how the Experts will assess Competitors' work as demonstrated through the Test Project, and the procedures and requirements for marking.

The Marking Scheme is the pivotal instrument of the EuroSkills Competition, in that it ties assessment to the standards that represent the skills to be tested. It is designed to allocate marks for each assessed aspect of performance in accordance with the weightings in the Standards Specification.

By reflecting the weightings in the Standards Specification, the Marking Scheme establishes the parameters for the design of the Test Project. Depending on the nature of the skill and its assessment needs, it may initially be appropriate to develop the Marking Scheme in more detail as a guide for Test Project design. Alternatively, initial Test Project design can be based on the outline Marking Scheme. From this point onwards the Marking Scheme and Test Project should be developed together.

Section 2.1 above indicates the extent to which the Marking Scheme and Test Project may diverge from the weightings given in the Standards Specification, if there is no practicable alternative.

The Marking Scheme and Test Project may be developed by one person, or several, or by all Experts. The detailed and final Marking Scheme and Test Project must be approved by the whole Expert Jury prior to submission for independent quality assurance. The exception to this process is for those skill competitions which use an external designer for the development of the Marking Scheme and Test Project.

In addition, Experts are encouraged to submit their Marking Schemes and Test Projects for comment and provisional approval well in advance of completion, in order to avoid disappointment or setbacks at a late stage. They are also advised to work with the CIS Team at this intermediate stage, in order to take full advantage of the possibilities of the CIS.

In all cases the complete and approved Marking Scheme must be entered into the CIS at least eight weeks prior to the Competition using the CIS standard spreadsheet or other agreed methods.

### 4.2 ASSESSMENT CRITERIA

The main headings of the Marking Scheme are the Assessment Criteria. These headings are derived in conjunction with the Test Project. In some skill competitions the Assessment Criteria may be similar to the section headings in the Standards Specification; in others they may be totally different. There will normally be between five and nine Assessment Criteria. Whether or not the headings match, the Marking Scheme must reflect the weightings in the Standard Specification.

Assessment Criteria are created by the person(s) developing the Marking Scheme, who are free to define criteria that they consider most suited to the assessment and marking of the Test Project. Each Assessment Criterion is defined by a letter (A-I).

The Mark Summary Form generated by the CIS will comprise a list of the Assessment Criteria.

The marks allocated to each criterion will be calculated by the CIS. These will be the cumulative sum of marks given to each aspect of assessment within that Assessment Criterion.

## 4.3 SUB CRITERIA

Each Assessment Criterion is divided into one or more Sub Criteria. Each Sub Criterion becomes the heading for a EuroSkills marking form.

Each marking form (Sub Criterion) has a specified day on which it will be marked.

Each marking form (Sub Criterion) contains Aspects to be assessed and marked by measurement or judgement. Some Sub Criteria have assessment by both measurement and judgement, in which case there is a separate marking form for each method.

## 4.4 ASPECTS

Each Aspect defines, in detail, a single item to be assessed and marked together with the marks, or instructions for how the marks are to be awarded. Aspects are assessed either by measurement or judgement and appear on the appropriate marking form.

The marking form lists, in detail, every Aspect to be marked together with the mark allocated to it, the benchmarks, and a reference to the section of the Standards Specification.

The sum of the marks allocated to each Aspect must fall within the range of marks specified for that section of the Standards Specification. This will be displayed in the Mark Allocation Table of the CIS, in the following format, when the Marking Scheme is reviewed from C-8 weeks. (Section 4.1).

CRITERIA										TOTAL MARKS PER SECTION
	A	B	C	D	E	F	G	H	I	
1										
2										
3										
4										
5										
6										
7										
8										
9										
TOTAL MARKS PER CRITERION										100

SAMPLE OF TABLE FROM CIS

## 4.5 ASSESSMENT AND MARKING BY JUDGEMENT

In addition to measurement, Experts are expected to make professional judgements. These are normally judgements about quality. Benchmarks will be designed, agreed and recorded during the design and finalization of the Marking Scheme and Test Project in order to steer and support these judgements.

Marking through judgement uses the following scale:

- 0: performance below industry standard to any extent, including a non-attempt
- 1: performance that meets industry standard
- 2: performance that both meets industry standard and surpasses that standard to some extent
- 3: excellent or outstanding performance relative to industry standards and expectations.

## 4.6 ASSESSMENT AND MARKING BY MEASUREMENT

Unless otherwise stated, only the maximum mark or zero will be awarded. Where they are used, partial marks will be clearly defined within the Aspect.

## 4.7 ASSESSMENT OVERVIEW

For both measurement and judgement there will be three Experts in the assessment team.

Good practice in assessment comprises measurement and judgement applied both specifically and broadly. The final proportions of measurement and judgment, whether specific or broad, will be determined by the standards, their weightings and the nature of the Test Project.

## 4.8 COMPLETION OF SKILL ASSESSMENT SPECIFICATION

This section defines the assessment criteria and the number of marks (judgement and measurement) awarded. The total number of marks for all assessment criteria must be 100.

SECTION	CRITERION	MARKS		
		Judgement	Measurement	Total
A	Sugaring with make up			
B	Luxury Pedicure with French Polish			
C	80s themed make up with gel polish and nail art			
D	Slimming Body Treatment			
E	Advanced facial with ultrasonic and eye treatments			
F	Mystery Box			
G	Mystery Box			
<b>Total =</b>				<b>100</b>

## 4.9 SKILL ASSESSMENT PROCEDURES

Assessment takes place during and after each module.

## 5 THE TEST PROJECT

### 5.1 GENERAL NOTES

Sections 3 and 4 govern the development of the Test Project. These notes are supplementary.

Whether it is a single entity, or a series of stand-alone or connected modules, the Test Project will enable the assessment of the skills in each section of the Standards Specification.

The purpose of the Test Project is to provide full and balanced opportunities for assessment and marking across the Standards Specification, in conjunction with the Marking Scheme. The relationship between the Test Project, Marking Scheme and Standards Specification will be a key indicator of quality.

The Test Project will not cover areas outside the Standards Specification, or affect the balance of marks within the Standards Specification other than in the circumstances indicated by Section 2.1.

The Test Project will enable knowledge and understanding to be assessed solely through their applications within practical work.

The Test Project will not assess knowledge of the EuroSkills Competition's rules and regulations.

This Technical Description will note any issues that affect the Test Project's capacity to support the full range of assessment relative to the Standard Specification. Section 2.1 refers.

### 5.2 FORMAT/ STRUCTURE OF THE TEST PROJECT

Test Project assessed at end of Competition

Test Project with separately assessed modules

Test Project assessed in stages

Series of standalone modules

Other

If other, please specify here:

### 5.3 TEST PROJECT DESIGN REQUIREMENTS

The Test Project modules will include the following:

- The Deputy Chief Expert will oversee and be responsible for each design team to ensure productivity and quality of treatments which reflect the current standards in a global beauty profession.
- Where there is to be a new Expert for a country/region the experienced Expert on the selected design team will train and support that Expert prior to the Competition.
- Once the design team has agreed on the Test Project module/s these will be translated by the design team into the languages of the Experts in that team.



- All Experts must bring with them to the current competition ideas for updating and improving the Technical Description and Test Project to reflect the current standards in a global beauty profession.
- The Experts will decide on the Infrastructure List in partnership with the Workshop Supervisor.
- The Experts will decide on the marking scheme which will include both measurement and judgement to reflect good assessment practice.
- Blind marking will be used where possible. There will not be compatriot assessment.

### **Model selection criteria:**

#### **Pedicure and manicure**

Model per Competitor plus 2 spare

All models must have all 10 natural toe nails, undamaged and of a workable length

Cuticles and toenails must not have been treated for at least 3 weeks prior to the Competition

All clients must have similar length nails and cuticle conditions for manicures

Model must be able to lift legs up and down easily without any difficulty

Models must arrive with no polish on – not even clear

Contra indications – varicose veins, deep vein thrombosis, epilepsy, diabetes, skin infections, veruccas, warts, athletes foot, ticklish, fungal nail infections, black / damaged toes

#### **Basic Facial**

Model per Competitor plus 2 spare.

Aged 18-22 years

All Models should have the same frame and height

Eyebrow must not have been treated for at least 4 weeks prior to the Competition

Model must have no piercings or permanent make up

Models need to be prepared to lie flat for up to 2-3 hours

Contra indications – claustrophobia acne rosacea, asthma, hyper-sensitive skin, fungal or bacterial infections of the face (eg styes, impetigo), diabetes, are ticklish, epilepsy.

#### **Advanced Facial**

Model per competitor plus 2 spare

Aged 45 - 55 years

All Models should have the same frame and height

All Models should be of the same skin tone and colour

Models must arrive with no make-up on

Model must have no piercings or permanent make up

Eyebrow must not have been treated for at least 4 weeks prior to the Competition

Models need to be prepared to lie flat for up to 2-3 hours

Contra indications – claustrophobia, metal pins/ plates, ticklish excessive dental work, pregnancy, jewellery, belly bars or piercings that they cannot take out, hyper sensitive skin, acne rosacea, epilepsy, diabetes, any infection of the face (e.g impetigo, stye, conjunctivitis) pacemaker

### **Body Treatment with body scrub, wrap and massage on the legs, back, arms and head**

Model per competitor plus 2 spare

Must be willing to lay flat for up to 3 hours

All Models should have a similar frame and height

Model must be of a medium, average build

Model must be aged 18-50 years

Model must be prepared to wear paper underwear

Contra indications – claustrophobia, ticklish, epilepsy, diabetes, skin infections, menopausal, no allergies especially sea weed, hypersensitive skin, varicose veins

### **Body massage - on the legs, back, arms and feet incorporating a foot soak prior to the body massage**

Model per competitor plus 2 spare

Model must be willing to lay flat for up to 3 hours

Model must be of a medium, average build

Model must be aged 18-50 years

Model must be prepared to wear paper underwear

Contra indications – claustrophobia, ticklish, epilepsy, diabetes, skin infections, menopausal, no allergies especially sea weed, hypersensitive skin, varicose veins

### **Special Makeup**

Aged 18 - 22

Model must be of similar facial features and height

All Models should be of a similar skin tone and colour

Models must have clear skin and no spots

The same Model as for the Manicure with Gel Color French Style

Contra indications – epilepsy, diabetes, back problems as they will need to sit for 3 hours, skin infections, conjunctivitis, stye.

### **Sugaring Treatment**

Model must not have had any epilation treatments (waxing, sugaring, shaving, threading) 4 weeks prior to competition

Model per competitor plus 2 spare.

Must have noticeable dark hairs.

Must have had waxing previously

Models must arrive with no moisturising products or oils

Contra indications – epilepsy, diabetes, ticklish, cuts, bruises, abrasions, infections, sensitive skin or skin irritations

All contra-indications must be checked by the Workshop Supervisor. No client can be selected if they have contra-indications to a certain treatment.

### **Standard requirements which cover all Test Projects**

No allergies

No skin disorders

No skin diseases

No skin infections

Must not be diabetic

Must not be pregnant

No heart conditions

Must have not had any recent operations

No epilepsy

No broken skin on area being worked on

Must not have any loss of skin tactile sensation

Must not suffer from thrombosis

Must not suffer from high or low blood pressure

Must be prepared to remove all jewellery

A health questionnaire will be needed; most of the requirements listed above can be put onto one simple form to be completed with yes/no

## **5.4 TEST PROJECT DEVELOPMENT**

The Test Project **MUST** be submitted using the templates provided by WSE. Use the Word template for text documents and DWG template for drawings. Please contact [jordy.degroot@worldskillseurope.org](mailto:jordy.degroot@worldskillseurope.org) for guidance.

### **5.4.1 WHO DEVELOPS THE TEST PROJECTS OR MODULES**

The Test Project / modules are developed under the supervision of the Jury President and the Chief Expert by:

All Experts

Some Experts

Nominated Experts

Equipment supplier

Design team and Deputy Chief Expert

#### 5.4.2 HOW AND WHERE IS THE TEST PROJECTS OR MODULES DEVELOPED

The Test Project or modules are developed:

Jointly on the Discussion Forum

By an external enterprise

Independently

#### 5.4.3 WHEN IS THE TEST PROJECT DEVELOPED

The Test Project is developed according to the following timeline:

TIME	ACTIVITY
At the previous Competition	The Test Project modules are selected by vote of all Experts. These modules are further developed by the design team using the discussion forum.
XX months prior to the Competition	Until 6 months before the current Competition
At the Competition	Experts bring proposals for 30% change. These are discussed and agreed by the Experts by vote.

### 5.5 TEST PROJECT VALIDATION

The Test Project validation is set by the marking criteria set against each module. The design team is made up of 3 Experts from different countries will select the marking criteria against a global industry criterion.

- On arrival to the Competition the developed modules and marking criteria will be scrutinized by 3 Experts to ensure an agreement of the marking criteria.
- Each module will be judged by 3 Experts using the same marking criteria for each Competitor to validate the correct treatment routine and procedure have been performed by the Competitor. (A fourth Expert may be assigned to manage the assessment team and substitute for one of the other Experts to avoid compatriot marking.)
- The 3 Experts judging will mark the Competitor on the performance and presentation of the completed module.
- All modules and marking criteria developed will be supervised by the Deputy Chief Expert.

### 5.6 TEST PROJECT SELECTION

By vote of Experts at the previous Competition

By vote of Experts on the Discussion Forum

By vote of Experts at the current Competition

By random draw by Technical Director 3 months before the current Competition

Other

If other, please specify here

Design team and Deputy Chief Expert

## 5.7 TEST PROJECT CIRCULATION

The Test Project is circulated via the website as follows:

Submitted to Secretariat for circulation 6 months before the current Competition

Not circulated

Other

If other, please specify here

## 5.8 TEST PROJECT COORDINATION (PREPARATION FOR COMPETITION)

Coordination of the Test Project will be undertaken by:

Skill Management Team

Chief Expert

Chief Expert and Deputy Chief Expert

Chief Expert and Workshop Manager

Chief Expert with selected Experts

Chief Expert with Competition Organizer

Experts

Other

If other, please specify here:

Deputy Chief Expert and Chief Expert

Test Project has to be finalised using the forum by deadline dates

## 5.9 TEST PROJECT CHANGE AT THE COMPETITION

All Experts will be responsible for bringing proposals for the 30% change to be made prior to the start of the Competition. The Experts then discuss and decide on the 30% change to be implemented.

## 5.10 MATERIAL OR MANUFACTURER SPECIFICATIONS

Not applicable

## 6 SKILL MANAGEMENT AND COMMUNICATION

### 6.1 DISCUSSION FORUM

Prior to the EuroSkills Competition, all discussion, communication, collaboration, and decision making regarding the skill competition must take place on the skill specific Discussion Forum, which can be reached via [www.worldskillseurope.org](http://www.worldskillseurope.org). Skill related decisions and communication are only valid if they take place on the forum. The Chief Expert (or an Expert nominated by the Chief Expert) will be the moderator for this Forum. Refer to Competition Rules for the timeline of communication and competition development requirements.

### 6.2 COMPETITOR INFORMATION

All information for registered Competitors is available from the WorldSkills Europe website [www.worldskillseurope.org](http://www.worldskillseurope.org). Please contact [jordy.degroot@worldskillseurope.org](mailto:jordy.degroot@worldskillseurope.org) for guidance.

The information includes:

- Competition Rules
- Technical Outlines
- Marking Schemes
- Test Projects
- Infrastructure List
- Health and Safety documentation
- Other Competition-related information

### 6.3 TEST PROJECTS AND MARKING SCHEMES

Circulated Test Projects will be available at the WorldSkills Europe website from [www.worldskillseurope.org](http://www.worldskillseurope.org). Please contact [jordy.degroot@worldskillseurope.org](mailto:jordy.degroot@worldskillseurope.org) for guidance.

### 6.4 DAY-TO-DAY MANAGEMENT

The day-to-day management of the skill competition during the EuroSkills Competition is defined in the Skill Management Plan that is created by the Skill Management Team led by the Chief Expert. The Skill Management Team comprises the Jury President, Chief Expert and Deputy Chief Expert. The Skill Management Plan is progressively developed in the six months prior to the Competition and finalized at the Competition by agreement of the Experts. The Skill Management Plan can be viewed at [www.worldskillseurope.org](http://www.worldskillseurope.org). Please contact [jordy.degroot@worldskillseurope.org](mailto:jordy.degroot@worldskillseurope.org) for guidance.

## 7 SKILL SPECIFIC SAFETY REQUIREMENTS AND SKILL SPECIFIC RULES

Refer to Host Country/Region Health and Safety documentation for Host Country/Region regulations.

- Competitors must wear gloves when waxing/sugaring areas prone to blood spotting that is underarm, lip and on any other area where blood may be present.
- All soiled disposables will be disposed of in a lined bin and discarded at the Competition on every module.
- All sharp implements will be disposed of in a suitable sharps container and discarded by the Workshop Supervisor at the end of each Competition day.
- All electrical equipment will be tested and tagged by the Competition Organizer's electrical team and checked by the Workshop Supervisor prior to the Competitor familiarization day.
- All Test Project clients to be pre-tested for allergies and adverse reactions to products and treatments by the Workshop Supervisor prior to the commencement of each day of Competition.
- All products to be checked by the Workshop Supervisor for contamination and expiry dates to ensure all products are of a sanitized condition.
- Expert and Competitors must observe the Host Country health and safety rules prior to the Competition.
- Competitors must wear professional salon uniform, full toed shoes, short and clean nails, no jewellery and hair up off the face.



## 8 MATERIALS AND EQUIPMENT

### 8.1 INFRASTRUCTURE LIST

The Infrastructure List details all equipment, materials and facilities provided by the Competition Organizer.

The Infrastructure Lists will be available at the WorldSkills Europe website from [www.worldskillseurope.org](http://www.worldskillseurope.org). Please contact [jordy.degroot@worldskillseurope.org](mailto:jordy.degroot@worldskillseurope.org) for guidance.

The Infrastructure List specifies the items and quantities requested by the Experts for the next Competition. The Competition Organizer will progressively update the Infrastructure List specifying the actual quantity, type, brand, and model of the items. Items supplied by the Competition Organizer are shown in a separate column.

At each Competition, the Experts must review and update the Infrastructure List in preparation for the next Competition. Experts must advise the Technical Director of any increases in space and/or equipment.

At each Competition, the Technical Observer must audit the Infrastructure List that was used at that Competition.

The Infrastructure List does not include items that Competitors and/or Experts are required to bring and items that Competitors are not allowed to bring – they are specified below.

### 8.2 MATERIALS, EQUIPMENT AND TOOLS SUPPLIED BY COMPETITORS IN THEIR TOOLBOX

A Competitor material list will be attached to the pre-competition information and available to the Competitor 6 months prior to the Competition.

The material list will be of materials, implements and products to be supplied by the Competitor for the Competition as a tool box to assist the successful performance of treatments during the Competition.

If Competitors bring materials, implements and product that are not on the list they will not be able to use them unless unanimously voted by all the Competitors and Experts at the Competition, this will result in an impartial and equitable Competition.

The Competitor can only bring the tools specified in the pre-competition information

- A full list of all materials and equipment must be available in the pre-competition information and be made available for purchase by each country 6 months prior to the Competition.
- All materials will be available during the preparation hours for the Competitors before the Competition starts for training purposes.
- All materials necessary to complete each task will be provided unless specified in the pre-competition information.

If a Competitor uses material, implements or products not on the list they could potentially be disqualified during the Competition

### 8.3 MATERIALS, EQUIPMENT AND TOOLS SUPPLIED BY EXPERTS

Not applicable

## 8.4 MATERIALS AND EQUIPMENT PROHIBITED IN THE SKILL AREA

Competitors must use only the materials provided unless specified in the pre-competition information.

## 8.5 PROPOSED WORKSHOP AND WORKSTATION

Workshop layouts from previous competitions are available by contacting the Technical Coordinator at: [jordy.degroot@worldskillseurope.org](mailto:jordy.degroot@worldskillseurope.org)

Workshop layout:

## 9 VISITOR AND MEDIA ENGAGEMENT

- Try a trade
- Display screens
- Test Project descriptions
- Enhanced understanding of Competitor activity
- Competitor profiles
- Career opportunities
- Daily reporting of Competition status
- Spectator and non-judging beauty personal interaction.

## 10 SUSTAINABILITY

- Recycling
- Use of 'green' materials