



**IAEA**

*Atoms for Peace and Development*

الوكالة الدولية للطاقة الذرية

国际原子能机构

International Atomic Energy Agency

Agence internationale de l'énergie atomique

Международное агентство по атомной энергии

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In reply please refer to: **EVT1804423**

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The Secretariat of the International Atomic Energy Agency (IAEA) presents its compliments to the IAEA's Member States and has the honour to draw their attention to the **Regional Workshop on Lessons Learned in Applying the IAEA General Safety Requirements Part 3** (hereinafter referred to as "event") to be held in Nicosia, Cyprus, from **18 to 22 March 2019**.

The purpose of the event is to identify the key lessons learned from applying and implementing the International Basic Safety Standards, which were issued as IAEA Safety Standards Series No. GSR Part 3.

The attached Information Sheet provides further details of the event.

The event will be held in English.

Member States are invited to designate one or more participants for this event. Member States are strongly encouraged to identify suitable women participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event. The application for financial support should be made at the time of designating the participants using the attached Grant Application Form (Form C).

It should be noted that compensation is not payable by the IAEA for any damage to or loss of personal property. The IAEA also does not provide health insurance coverage for participants in IAEA events. Arrangements for private insurance coverage on an individual basis should therefore be made. The IAEA will, however, provide insurance coverage for accidents and illnesses that clearly result from any work performed for the IAEA.

Designations should be submitted to the IAEA through the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) not later than **31 January 2019** using the attached Participation Form (Form A). Completed and authorized Participation Forms should be sent either by email to: [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org) or by fax to: +43 1 26007 (no hard copies needed). Copies should be sent by email to the Scientific Secretary of the event, Ms Olga German, Division of Radiation, Transport and Waste Safety, Department of Nuclear Safety and Security (Email: [O.German@iaea.org](mailto:O.German@iaea.org)), and to the Administrative Secretary, Ms Allison Gruber (Email: [A.Gruber@iaea.org](mailto:A.Gruber@iaea.org)). The Scientific Secretary of the event will liaise with the participants directly concerning further arrangements, including travel details, as appropriate, once official designations have been received.

Should Governments wish, in addition, to appoint one or more observers to assist and advise the designated participants, they are kindly requested to inform the IAEA of the names and contact details of any such observers by the above date. In accordance with the established rules, Governments are expected to bear the cost of attendance of any observers they may send to IAEA events. Compensation is not payable by the IAEA for any damage to or loss of observers' personal property or for illness, injury or death occurring while travelling to or in connection with their attendance at IAEA events.

The Secretariat of the International Atomic Energy Agency avails itself of this opportunity to assure the IAEA's Member States of its highest consideration.



2019.01.10

Enclosures:           Information Sheet  
                              Participation Form (Form A)  
                              Grant Application Form (Form C)



# **Regional Workshop on Lessons Learned in Applying the IAEA General Safety Requirements Part 3**

**Hosted by the Government of Cyprus**

**through the**

**Radiation Inspection and Control Service, Department of Labour Inspection**

**Nicosia, Cyprus**

**18–22 March 2019**

**Ref. No.: EVT1804423**

## **Information Sheet**

### **Introduction**

Four regional workshops are being held to provide the opportunity to share practical experience of the application of the IAEA General Safety Requirements Part 3 and discuss how to address the challenges identified. The output from the workshops will be used as one of the inputs to the International Conference on Radiation Safety to be held from 9 to 13 November 2020 in Vienna.

### **Objectives**

The workshop will focus on the application of the IAEA General Safety Requirements Part 3 (commonly referred to as the International Basic Safety Standards). Discussions will be centred around the challenges that have been identified by national authorities, operators and other interested parties in applying the fundamental radiation protection principles of justification, optimization and dose limitation, as well as compliance, to the protection of workers, patients, the public and the environment in all exposure situations. Both naturally occurring and artificial sources of radiation fall within the scope of the workshop.

The development and funding of the national regulatory infrastructure and training of staff is outside the scope of the workshop and will not be discussed.

## Target Audience

The workshop is aimed at high-level experts and senior staff from national regulatory authorities, operators and other interested parties responsible for radiation protection in Europe.

Persons wishing to participate in the workshop must provide, together with their application, a list of the key challenges they face at the national level in applying the IAEA General Safety Requirements Part 3. A template and detailed instructions on the content is provided. Selected participants will be required to make presentations during the workshop.

## Working Language(s)

English.

## Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State, participants are requested to send the Participation Form (Form A) to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **31 January 2019**. Participants who are members of an organization invited to attend are requested to send the Participation Form (Form A) through their organization to the IAEA by above deadline.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

## Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made using the **Grant Application Form (Form C)** which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by **31 January 2019**.

## Visas

Participants who require a visa to enter Cyprus should submit the necessary application as soon as possible to the nearest diplomatic or consular representative of Cyprus.

# IAEA Contacts

## Scientific Secretary:

### Ms Olga German

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Department of Nuclear Safety and Security  
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## Administrative Secretary:

### Ms Allison Gruber

Division of Radiation, Transport and Waste Safety  
Department of Nuclear Safety and Security  
International Atomic Energy Agency  
Vienna International Centre  
PO Box 100  
1400 VIENNA  
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Tel.: +43 1 2600 22736

Fax: +43 1 26007

Email: [A.Gruber@iaea.org](mailto:A.Gruber@iaea.org)

Subsequent correspondence on scientific matters should be sent to the Scientific Secretary and correspondence on other matters related to the event to the Administrative Secretary.



# Participation Form

## Regional Workshop on Lessons Learned in Applying the IAEA General Safety Requirements Part 3

**Nicosia, Cyprus**

**18–22 March 2019**

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org) or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary [O.German@iaea.org](mailto:O.German@iaea.org) and to the Administrative Secretary [A.Grubert@iaea.org](mailto:A.Grubert@iaea.org).

Please attach a passport copy or other document of identification (ID).

Participants who are members of an invited organization can submit this form to their organization for subsequent transmission to the IAEA.

**Deadline for receipt by IAEA through official channels: 31 January 2019**

Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms
Institution:		
Full address:		
Tel. (Fax):		
Email:		
Nationality:	Representing following Member State/non-Member State/entity or invited organization:	
<b>Please answer the following questions. All participants will be required to make a presentation</b>		
What is the status of implementation of GSR Part 3 in your country?		

<b>What are the main challenges in implementing the requirements of GSR Part 3</b> - in a planned exposure situation?	
- in an existing exposure situation?	
- in an emergency exposure situation?	
Describe why, or how, it is a challenge for your country.	
Describe the role and mandate of your organization in relation to the challenge above.	
Any other relevant information/suggestion.	



# Grant Application Form

## Regional Workshop on Lessons Learned in Applying the IAEA General Safety Requirements Part 3

**Nicosia, Cyprus**

**18–22 March 2019**

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**Deadline for receipt by IAEA through official channels: 31 January 2019**

Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms:
Mailing address:	Tel.:	
	Fax:	
	Email:	
Date of birth (yy/mm/dd):	Nationality:	

### 1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended from to	

### 2. Recent employment record (starting with your present post):

Name and place of employer/ organization	Title of your position	Type of work	Years attended from to	

### 3. Description of work performed over the last three years:

### 4. Institute's/Member State's programme in field of event:

**Date:**                      **Signature of applicant:** \_\_\_\_\_

**Date:**                      **Name, signature and stamp of Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority** \_\_\_\_\_