



Issued on: 18 May 2015

Deadline For Application: 8 June 2015

POSITION TITLE:	Medical Officer	GRADE LEVEL:	P-4
		DUTY STATION:	Rome, Italy
ORGANIZATIONAL UNIT:	Medical Unit (CSDM) Corporate Services, Human Resources and Finance Department (CS)	DURATION *:	Two years (fixed term)
		POST NUMBER:	unidentified
		CCOG CODE:	1.1.03

*The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

**Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.
Persons with disabilities are equally encouraged to apply.
All applications will be treated with the strictest confidence.**

The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.

Organizational Setting

The Medical Unit provides a variety of consultations to employees on specific health issues and concerns as they relate to the workplace.

Reporting Lines

The Medical officer reports to the Chief, Medical Unit under the overall guidance of the Assistant-Director General, CS

Technical Focus

Clinical medicine and occupational health including travel medicine

Key Results

Perform clinical and medico-administrative duties related to the staff members and eligible dependents of the Rome based UN Agencies (FAO, WFP, IFAD and ICCROM) as well as staff members and eligible dependents located in field duty stations

Key Functions

- supervises and coordinates the acute care services provided by FAO and IFAD's medical units;
- determines fitness for duty for newly appointed staff in Headquarters and field duty stations including staff deploying to hazardous and/or non-family duty stations;
- approves medical travel for staff and their dependents deployed to field duty stations, providing oversight of emergency medical evacuations via air/ground ambulance when required;
- provides medical advice in the determination that an illness or injury is service incurred as well as evaluate and rate permanent impairment linked to injury and/or illness;
- acts as the Medical Adviser for the International Fund for Agricultural Development (IFAD), overseeing the occupational health services provided in that Organization and providing counsel to its management on all issues pertaining to staff health;
- reviews and prepare recommendations to the FAOWFP Staff Pension Committee of requests for disability benefits for staff members and their dependents;
- reviews and approval of requests for special child allowance and special education grants of staff with children with special needs;
- promotes continuous learning and capacity development on health related issues and ensures the delivery of appropriate training programs are implemented in order to maintain and develop the medical capabilities (e.g. health education, HIV/AIDS prevention, first aid, etc.);
- conducts field missions to assess local medical resources, as required, and advises staff through medical assessments and health education;
- collaborates in the review of new or revised policies procedures and guidelines ;
- act as Officer in Charge in the absence of the Chief, Medical Unit;
- performs other duties as required.

CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

Minimum Requirements

- Doctoral Degree in Medicine, including residency training in a medical specialty, preferably Internal Medicine or Occupational Health in addition to a valid medical license/registration to practice in home country
- Seven years of relevant clinical/medical experience including occupational health and travel medicine

- Working knowledge of English and of one of the other FAO official languages (Arabic, Chinese, French, Russian, Spanish)

Competencies

- Results Focus
- Teamwork
- Communication
- Building Effective Relationships
- Knowledge Sharing and Continuous Improvement

Technical/Functional Skills

- Work experience in more than one location or area of work, particularly in field positions is desirable
- Extent and relevance of experience in clinical medicine and occupational health including travel medicine
- Excellent communication skills, both oral and in writing, and demonstrated ability to write clear and concise reports in English is considered a strong asset
- Knowledge of Italian would be an asset

Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

ADDITIONAL INFORMATION

- All candidates should possess computer/word processing skills.
- Evaluation of qualified candidates may include an assessment exercise which will be followed by a competency-based interview.
- Your application will be screened based on the information provided in your iRecruitment online profile (see “*How to Apply*”). We strongly recommend that you ensure that the information is accurate and complete including employment record, academic qualifications and language skills.
- Please note that FAO will only consider academic credentials or degrees obtained from an educational institution recognised in the IAU/UNESCO list.
- Other similar positions at the same level may be filled from this vacancy notice and the endorsed candidates will be considered for the Employment Roster for a period of 2 years.
- Candidates may be requested to provide performance assessments.

REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm

HOW TO APPLY

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: iRecruitment@fao.org

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