



Issued on: 15 March 2016

Deadline For Application: 12 April 2016

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POSITION TITLE:	<b>Evaluation Officer</b>	GRADE LEVEL:	<b>P-2</b>
		DUTY STATION:	<b>Rome, Italy</b>
ORGANIZATIONAL UNIT:	<b>Office of Evaluation (OED)</b>	DURATION :	<b>Fixed term: 1 year (with possible extension)</b>
		POST NUMBER:	<b>Unidentified (four positions)</b>
		CCOG CODE:	<b>1A02</b>

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**Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.  
Persons with disabilities are equally encouraged to apply.  
All applications will be treated with the strictest confidence.**

**The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.**

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### Organizational Setting

The FAO Office of Evaluation (OED) anchors the evaluation function in the Organization. Evaluation in FAO provides results accountability to both member countries and the Director-General, giving more in-depth understanding and objective basis for their decision-making and oversight. Evaluation also contributes to corporate learning, feeding lessons into a robust feedback loop. Evaluation provides a sound basis for improvements in the Organization's programmes in terms of their relevance to countries, definition of objectives, their design and implementation. The Office also participates in system-wide evaluation initiatives, thereby contributing to assessments of development effectiveness by the UN system.

### Reporting Lines

The Evaluation Officer reports to the Director, OED.

### Technical Focus

Programme and project evaluations.

### Key Results

The planning and conduct of evaluation assignments, thereby contributing to enhanced results-accountability to FAO stakeholders; as well as contributions to improved results-based management by the Organization, and the development of evaluation function and methodologies in OED.

### Key Functions

- Composes and manages project evaluation teams;
- Supports evaluations of programmes, programme components or cluster of projects;
- Supports lead evaluators in the preparation of evaluation reports and related materials;
- Assist with the organization and preparation of meetings, missions, workshops and other events;
- Keeps abreast of methodological developments in evaluation, and contributes to the development of evaluation methodologies and tools;
- Liaises and collaborates with other units of the Organization with a view to promoting results-based and evaluation culture, and enhanced learning from evaluations;
- Liaises and collaborates with the evaluation units of other United Nations organizations as well as professional evaluation bodies;
- Performs other duties as required.

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## CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

### Minimum Requirements

- Advanced university degree in evaluation, agriculture, social and economic development or related fields
- Three years of relevant experience in supporting, designing, planning and/or conducting development evaluations
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two or Arabic, Chinese, Russian

### Competencies

- Results Focus
- Teamwork
- Communication
- Building Effective Relationships
- Knowledge Sharing and Continuous Improvement

### Technical/Functional Skills

- Work experience in more than one location or area of work, particularly in field positions is desirable.
- Extent and relevance of experience in supporting, designing, planning and managing development evaluations.
- Demonstrated knowledge of and experience in using innovative evaluation methodologies.

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Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

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### **ADDITIONAL INFORMATION**

- The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments.
- All candidates should possess computer/word processing skills.
- Evaluation of qualified candidates may include an assessment exercise which will be followed by a competency-based interview.
- Your application will be screened based on the information provided in your iRecruitment online profile (see “*How to Apply*”). We strongly recommend that you ensure that the information is accurate and complete including employment record, academic qualifications and language skills.
- Please note that FAO will only consider academic credentials or degrees obtained from an educational institution recognised in the IAU/UNESCO list.
- Other similar positions at the same level may be filled from this vacancy notice and the endorsed candidates will be considered for the Employment Roster for a period of 2 years.
- Candidates may be requested to provide performance assessments.

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### **REMUNERATION**

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: [http://www.un.org/Depts/OHRM/salaries\\_allowances/salary.htm](http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm)

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### **HOW TO APPLY**

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: [iRecruitment@fao.org](mailto:iRecruitment@fao.org)

**FAO IS A NON-SMOKING ENVIRONMENT**